



Unit 1 Headlands Trading Estate, Swindon, Wiltshire. SN2 7JQ

## The need for training

Figures collected from 1996 – 2008 show that almost every year, the most common cause of fatal injuries was falling from a height. This was followed by transport accidents (which include being hit by a vehicle or falling from a vehicle.)

However, hundreds of people also died after being struck by a moving or falling object or being trapped by something falling or collapsing.

The type of vehicles involved in injury accidents over this 12-year period included cars, trucks and vans – but the highest level of injuries were related to **lift truck accidents**.

There is an average of 1,500 accidents involving lift trucks every year – and research suggests that a high percentage of these are due to lack of training for lift truck drivers or poor maintenance of the truck.



## Why use Key Performance Training Ltd for your training needs?

At Key Performance Training Ltd, we can offer RTITB accredited operator training and instruction from fully qualified RTITB instructors and examiners who are able to carry out training to the legal requirements of the HEALTH and SAFETY at WORK act 1974 (HaSaW act 1974), The APPROVED CODE of PRACTICE for lift truck training (L117), LIFTING OPERATIONS AND LIFTING EQUIPMENT REGULATIONS (LOLER) and the PROVISION and USE of WORK EQUIPMENT REGULATIONS (PUWER).

This can help reduce the likelihood of accidents and improve the safety of both operators and pedestrians in your workplace.

Many of the RTITB lift truck courses are available via our on-line Course Calendar with various dates to choose from, each held at our Training Facility in Swindon. If, however you are looking for a course to be delivered 'in house', at your site or offices, then Key Performance Training can cater for this request. Please contact the office for more details.



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## RTITB Counterbalance Lift truck Conversion Course

Our RTITB Counterbalance Lift Truck Conversion Course, is aimed at current certified lift truck operators wishing to convert their current lift truck driving qualification and skills to include a counterbalance lift truck.

The course will include theory assessment followed by practical operator training and assessment which will comply with the standard laid down in accordance with the HSE code of practice L117.

Documentary evidence of existing certification must be produced as a prerequisite to attending this course. This course enables the successful trained operator to convert their existing lift truck qualification to include the use any counterbalance lift truck up to a 5000kg lifting capacity (with authorisation) anywhere in the UK.

The counterbalance lift truck is the most common of lift truck's in use today and are the workhorse of most materials handling operations.

## Who Should Attend the Course

The RTITB Counterbalance Lift Truck Conversion Course is aimed at currently certified lift truck operators wishing to convert their existing lift truck driving qualification and skills to include a counterbalance lift truck.



## What Will You Get from The Course

Successful delegates will gain suitable and sufficient understanding of current relevant legislation, learn new skills, ability and best practice in the safe use of counterbalance lift trucks up to 5000kg in line with current approved methods and manufacturer's instructions.

## The course agenda includes:

- Theory lesson
- Introduction to the lift truck to be used
- Health & Safety at Work act 1974 (HaSaW act)
- Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)
- Provision & Use of Work Equipment Regulations 1998 (PUWER)
- Approved code of practice
- Operator safety and observation
- Pre-use inspection and take over maintenance
- Controls and instruments
- Weight assessment
- Operation of hydraulic controls
- Stacking/de-stacking – load handling skills
- Safety code testing
- Practical test of basic operating skills
- Written test of operating knowledge



## Course Content and Price

- Course Duration: up to 2 Days usually 8:30am to 4:00pm
- Course Price (M-F): £285 + vat per person (£342 including vat) From 1<sup>st</sup> January 2021
- Weekend Rate: £350 + vat per person. (£420 including vat). Current price
- Maximum Instructor/Delegate Ratio: 1:3
- Delivery Method: classroom & practical training and assessment
- Prerequisite: documentary evidence of previous certification
- Awarding body: RTITB
- Assessment: multiple choice & written paper and practical skills assessment

## Testing and Certification

At the end of the week, the candidates will need to complete three tests, which consists of the RTITB theory test, pre-use check and the RTITB practical test of basic operating skills. By the end of the course the successful learners will have a detailed understanding of vehicle maintenance operations and the roles and responsibilities of counterbalance lift truck drivers, including their legal responsibilities and the legislation affecting use.

**NORS**

Successful learners will be presented with an RTITB approved certificate and photo ID card and will also be registered onto the RTITB National Operators Register Scheme database of approved lift truck operators (NORS) for 3 years.